

## Be a Better Manager in a Week: Teach Yourself (Paperback)



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### ***Reviews***




*It is simple in study safer to understand. It can be full of knowledge and wisdom Your way of life span is going to be enhance when you full looking at this book.*

*(Lavina Torp)*

**BE A BETTER MANAGER IN A WEEK: TEACH YOURSELF (PAPERBACK)**

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John Murray Press, United Kingdom, 2014. Paperback. Condition: New. Language: English. Brand new Book. This book will help you see that management is a responsibility, not a reward; this changes the fundamental mindset and in doing so makes you a better manager. You will learn:- How to focus on what you need to achieve- How to improve the day to day activities and outputs of your team- How to avoid taking on too much ownership- How to develop your people to make their, and your, jobs easier- How to survive (and thrive) when times are tough  
Sunday: Get your paradigm right  
Monday: Improve your focus  
Tuesday: Improve your communication  
Wednesday: Improve your individuals, including yourself  
Thursday: Improve your processes  
Friday: Improve your teamwork  
Saturday: Use a ruler, not rules.

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